Michigan Committee College Data and Evaluation Committee
Minutes – June 15, 2001

Attendees

Gerri Barber, Linda Blakey, Rhonda Burke, Ron Dowe, James Folkening, Debbie Lonik, Marty Orlowski, Louis Reibling, Ken Snow, Steve, Cannell, Patricia Hall, Betty Wilson, Denise Sigworth, Anita Giliniecki, Katherine Nemeth, CJ Shroll, Mike Beamish, Dan Stenberg, Linda Minter, Gerald Svendor; Joyce Galindo, Paula Puckett

Guests

Mark Champion, Doty Latuszek

Approval of Agenda - Ron Dowe

Moved, seconded (with change - Web site review moved to after lunch) and passed to accept the agenda.

Approval of Minutes from March 16, 2001 meeting - Ron Dowe Moved, seconded and passed to accept minutes.

Approval of Minutes from March 16, 2001 meeting - Ron Dowe

Moved, seconded and passed to accept the minutes.

Election of Officers - Ron Dowe

Katherine Nemeth and Patricia Hall nominated for chair from the floor. Ballots counted - Katherine Nemeth elected chair.

Anita Giliniecki nominated for vice-chair from the floor. Anita Giliniecki elected as vice-chair.

Reports from MDCD Staff

a. Rhonda Burke - Technical workshop is scheduled for Friday, July 20, 2001
b. Rhonda Burke - Core Indicator Update. OVAE met in Nevada on May 14-15 to discuss the indicators. The process is open for discussion and to make changes. Three step process. Review data by June 15. Changes may be made to baseline data as long as justification is given for the changes. Round 2 negotiations will be definitions and procedures. Core Indicator Task force is meeting June 20th at Holiday Inn South to review the indicators, especially Core Indicator #1P1 and #1P2 as well as definitions for concentration and threshold.. First report is going to Congress and will present state baseline data. States are coming up with various threshold definitions, i.e., when is a student 'officially' an occupational program. The other gray area is defining when a student 'leaves' an occupational program. Denise brought up possibly using the Student Right to Know cohort so multiple tracking systems do not need to be developed. Lou asked about the number of states with centralized data systems and if those states are unfairly influencing the discussions in this matter. Jim Folkening brought up the issue of trying to align the various populations - Student Right to Know, WIA, Perkins, Consumer Report Card, etc. Lou commented that we don't spend enough time training the academic administrators about the data and how to use it. Problem with the amount of data and the

views of how it doesn't measure what we want or need to know on our campuses - in terms of effectiveness.

c. Jim Folkening - Career Education-Consumer Report Update - it is up and running. Some discussion on course vs. program. Can take courses or portions of programs (a couple of courses) to make WIA eligible. Only 400 students statewide using ITAs. The return on investment was discussed. The State is looking at CECR and how it might be better utilized. Schools can opt to not participate in the CECR and individually deal with the WEA students who come to their institutions. Schools need to work with their local work development boards and determine how to best meet their needs.
d. Jim Folkening - Technical Assistance for AQIP (Academic Quality Improvement Project) - some schools have come together to discuss how the state might provide technical support. The state is going to try to provide that support. The support may go through MCCDEC and/or MCCADAR. Perhaps having the State help set up standards to assist schools to get their accreditation. Ron Dowe spoke to the possibility of MCCDEC forming a sub-committee to address this issue.

Report from MCCA - CJ Shroll

a. UI Wage Data - state has received 16 applications from Colleges. Applications are in the attorney's hands. Hoping to have applications approved within the next week. Tentatively set a date for an initial training session on the mechanics for June 28th. Date has not been confirmed yet. Possible location for meeting is MCCA office. CJ will keep in touch with MCCDEC on the status of those meetings. Question on when the year started? That has not been definitely set. The Unemployment Commission has arbitrarily set a 12/31/2001 ending date. Jim thinks that is a 'soft date'.
b. Transfer data - slight pause due to the language in the Higher Education bill. The bill is currently in committee. The bill currently states that schools that are receiving funding will be sharing transfer information with other schools in the state. Initial discussions have stated the intent of the data is not to do comparisons between institutions, i.e., our students did better than their students. One data file of the 28 community colleges would be submitted to the universities to respond with the transfer information. The hope is that the return data would include course level data so schools could evaluate how well the student who completed Calc I did in Calc II at the transfer institution?
c. Performance Indicator Update - discussion to redefine a 'completer', i.e., students who successfully transfer being counted as a completer. M-TEC schools need to be involved in the discussion of success in performance indicators.

Sub-Committee Reports

a. Lou Reibling - Performance Indicators - thanked CJ for giving performance indicator report. Performance indicator group needs to stay broad in focus and not be just focusing on MTEC performance indicator needs. Katherine said this is an important committee and Lou needs to stay busy. The MCCA sub-committee working on this is the Workforce Development. They have a broader overview than just performance indicators. Concern about the link from MCCDEC to this committee since Lee Howser has retired. A draft of performance indicators for the M-TEC centers has been generated. The ad hoc Core Performance Indicator committee has a representative from each school to gather ideas on the best way to move forward. Jim Folkening would like to see the committee try to integrate the data that we are collecting for various reports. Ron Dowe raised concern about not having the committee bring up 'good ideas' but bring forward good ideas that can actually be implemented. Jim Folkening said that in the budget discussion later today, Ron could bring up the possibility of getting a graduate research assistant to assist with the work of these sub-committees. Difficult for committee members to actually get committee work accomplished without some additional support. Marty brought up the issue of three entities - MCCDEC, MCCA, and MCCADAR - that are working on similar

issues. He wants clarification of role definition since the roles have become clouded recently, i.e., restructuring of MCCADAR. Individual's time is becoming more precious so people may be more willing to work on various groups if the role of that group is more clearly defined. A suggestion was made to hold a summit where all of these groups come together to clarify their roles. Ron Dowe commented that there has not been a lack of clarification of role, however, there has been a profusion of discussion on performance indicators because of Perkins, M-TEC, etc. and there is much overlap for these indicators which has caused confusion between the groups.

b. Roger Palay - Bylaws (Roger was absent today); delayed until next meeting.
c. Roger Palay / Linda Blakey - UI Wage data. Linda presented Roger's report on the progress of Washtenaw's analysis of UI wage data.
d. Katherine Nemeth - presentation of grant proposal of $9,419 for Kirtland CC UI wage data project. $6,500 has been set aside for this project. No bill has been received from Washtenaw to date. This proposal is for cost recovery. C.J. Shroll would like to see more exact outcomes/products of the proposal. Grant proposal was approved.
e. Lou Reibling - New projects (pass).

Web Site Review - Rhonda Burke

Rhonda and Matt Sebenick (web page support) presented a demonstration on the updated MCCNet website. Per discussion from the last meeting, definitions have been added to column areas for the various reports. A map showing the location of all the community colleges in the state has also been added. Report names have been added to the upper left corner of all data entry/data view screens. Steve asked if batch entry of data was available. Rhonda said that the option is not available at this time. Ron requested that the batch option be something that is added in the future.

MCCADAR Update - Paula Puckett

Paula presented an update on MCCADAR and the re-defining of mission and role of the organization. The new purpose statement is: MCCADAR enhances development, assessment, and research within Michigan's community colleges, fosters the exchange of ideas and information, and promotes professional development among its members. Denise discussed passed out the survey MCCADAR is putting on the web to gather information from its members. Group provided feedback to Denise on the survey.

Set Strategic Plan for FY 2001-2002 - Katherine Nemeth

Ron turned this agenda item over to Katherine. Katherine asked for suggestions. Marty emphasized the need for dialogue between the groups mentioned earlier and the importance of maintaining the lines of communication. CJ commented that the strategic plan developed by MCCADAR is a good starting point. Jim suggested hiring the same consultant that helped MCCADAR redefine their mission and have them work with MCCDEC on role clarification and strategic planning. Pat brought up issue of review of need for PROE. C.J. Schroll indicated need for environmental scanning and making sure we are providing the data currently needed. After determining what's needed, evaluate if we are providing the needed data. Also evaluate if we need to continue doing all the reports we are currently doing? Possible dates for the strategic planning session with the consultant -

Wednesday, July 11 - 2nd choice
Tuesday, July 17 - 1st choice
Tuesday, July 24 - 3rd choice

FY 2000-2001 Financial Report - Joyce Galindo

The $2,000 encumbered under data collection support is included in the $12,000 for the web page (MCCNet). We have $24,450.29 available. Katherine was given authorization to spend up to $2000 to hire the consultant for the strategic planning day. Moved and approved.

Set Budget for FY 2001-2002

Anita suggested that the budget development for the 2001-2002 be delayed until after the strategic planning session. Moved and approved.

Review MCCDEC Membership - Rhonda Burke & Jim Folkeninge

James Folkening sited several community colleges that have not been on MCCDEC over the last several years. Members who are expiring in June 2001 have been extended for another two years.

Establish Sub-Committee Structure

Sub-committee structure will be decided after the strategic planning session has been completed.

Set Meeting Schedule for FY 2001-2002

The meetings are the second Friday of September, January, March and June:
September 14
January 11
March 8
June 14