Michigan Community College Data and Evaluation Committee
Minutes – September 15, 2000

Attendees

Gerri Barber, Steve Cannell, Ron Dowe, Tom Franke, Anita Gliniecki, Pat Hall, Tom Klopfenstein, Dona Kragt, Linda Minter, Marty Orlowski, Roger Palay, Dan Stenberg, Gerald Svendor, Bettye Wilson, Lou Reibling, Katherine Nemeth

State Staff Present

Ken Snow, Rhonda Burke, James Folkening, Saundra Carter, Debra Lonik

Ex-Officio Present

C. J. Shroll

Guests

Tom Kirksey

Approval of Agenda - Ron Dowe

Moved, seconded, (with amendments) and passed to accept the agenda.

Approval of Minutes from June meeting - Ron Dowe

Moved, seconded and passed to accept the minutes.

Membership Review and Election of Vice Chair - Roger Palay

Introduction of new members Anita Gliniecki, Dona Kragt, Katherine Nemeth, Gerald Svendor, and an appointment of C. J. Shroll as an ex-official member.
Roger to do an analysis of vacancies and e-mail to the group in advance of the next meeting.

Update on Annual Performance Report - Mary Miller

Presented with a handout. The document will be posted on the web site.
The discussion included a reference to the expectation of authorization for spending the Perkins funds.

Performance Indicators/MCCA Summer Workshop - Ron Dowe

Documents that were transmitted to the MCCA and others are available on the FTP site.
We had recommend to the MCCA that we move forward on the use of the UI Wage Data. The recommendation was approved and an agreement has been negotiated. All the community colleges will participate. Annual fee will be at most $55,000 total based on projected usage, set up for 3 years. There will be no limit to the number of records submitted per quarter. There is an agreement from the department to accept the resulting data for the compliance report. There will be a secure system for file transfer.
A pilot study has been started. Schoolcraft has submitted records and he process is moving forward.

Secondly, we had recommended to MCCA that they formally pursue a similar data transfer agreement on student transfer records with the four-year colleges and universities. This recommendation was accepted.
A third recommendation to MCCA was related to the satisfaction measures of the performance indicators: that MCCA refer back to MCCDEC the satisfaction measures for further recommendations on implementation. This recommendation was accepted.

UI Wage Record Update - C. J. Shroll
University Transfer Data - Ron Dowe, C. J. Shroll

These items have been referred to the Workforce Development Taskforce of the MCCA.
UI-Wage data: The current conversation is related to the $55,000 annual fee and the thought is that this fee is better paid by the Department. We are waiting to see some results from the pilot so that other schools can see what is involved in acquiring and analyzing the data. This will be considered in October.
Transfer data: This will be considered in October, but there seems be complete support.
Satisfaction measures being sent to MCCDEC: This will be considered in October, but there seems be complete support.

Career Education Consumer Report - Tom Kirksey

Presented the report. Decisions will be made with respect to programs continuing on the approved list. The criteria have yet to be set.
The creation of the initial system went quite well. Programs were submitted, reviewed, and approved.
A Michigan Career Guidance System is being created.

Concerns with Reporting of Non-Credit Enrollment - C. J. Shroll

Is there consistency in what is being reported for the ACS reports. This should be determined by looking at the audit reports. However, the problem may come from placing certain contract training programs in designated funds as opposed to the general fund. That results in some programs being included in the general fund report, but others have similar training in non-general funds reports.
The Department and MCCA will convene a joint group to start the discussion. Katherine and Anita have volunteered to be part of this.

Recommendations from Perkins III Accountability Committee - Rhonda Burke

Reviewed handouts. There is a need to correct the one set of handouts; a revision will be sent out. Moved and seconded to accept the graduation rate as the measure for the baseline information: passed.

MCCNET Web-Site Update - Rhonda Burke, Tom Franke

Web update given. The focus of the web site will remain as topics related to the Community College Services unit and the main purpose of MCCDEC. Access to the site is determined by the permissions given to you. MCCDEC membership will be assigned user codes and passwords. Ron will let Noel know that there is a need to consolidate permissions to those who already have access through the data coordinator of their institution. The sense of the group is to have the MCCDEC sections open to all. If this can be done then there may not be a need for the password system.

Communication Among Community Colleges - Ron Dowe

Gerald Svendor and the by-laws committee will address issues of expanding representation on MCCDEC.

Perkins III Accountability - - Rhonda Burke

Looked at the hand-out from the committee meeting. Moved and seconded that we request the department to eliminate the graduate follow-up and non-program enrollment reports: passed. We understand that the department has already eliminated the graduate follow-up report.

Budget Report for 1999-2000 - Joyce Galindo

Update was handed out.
Note that in order to satisfy the Perkins Auditors, we will need to e-mail Joyce for travel funds permission prior to tavel for MCCDEC outside of travel for the four established MCCDEC meetings. (jgalindo@schoolcraft.cc.mi.us)
Moved & seconded--pay for 10% of the $55,000 UI Wage data exchange system, using $5500 of the $11,980 MCCDEC new project money. Motion failed by voice vote.
Moved & seconded—MCCDEC allocate up to a total of $6500 from this year's budget to the wage data committee to work with Schoolcraft College or others to produce a written report documenting issues related to implementation and reporting procedures. Motion passed by voice vote.
Jim Folkening noted that if Schoolcraft College runs out of the carry-over dollars before Perkins authorization is received, Rhonda should be contacted and additional carry-over funds will be made available.

Future MCCDEC Projects - Ron Dowe

Possible other project priorities include ACS changes and non-credit reporting.

Adjourn: moved, seconded, and passed.

The following information items were not discussed.

Set meeting dates for next year.

January 19, 2001
March 16, 2001
June 15, 2001

Set the agenda for the September 15th meeting.

New Projects - Louis Reibling
UI Wage data update - Denise Sigworth
Technical workshops - Rhonda Burke
Transfer data update - C. J. Schroll
Report from the Web Committee - Tom Franke
Filling vacancies - Ron Dowe

Next meeting: January 19th