MCCDEC
Michigan Community College Data and Evaluation Committee

Minutes
Friday, September 14, 2007
Henry Center, Lansing, MI

Attendees: Jay Anderson, Beverly Andrews, Nick Baker, Bill Barber, Linda Blakey, Steve Cannell, Angie Carrico, Heath Chelesvig, Patricia Collins, Darcella Daws, Susan DeCamillis, Stephen Eaton, Ginger Gulick, Fiona Hert, Darby Hiller, Gail Ives, Leslie Kellogg, Doris Lewis, Robert Marsh, Linda Minter, Chuck Parker, Letyna Roberts, Denise Sigworth, Bernadette Spencer, Maria Suchowski, Jim Taylor, George Xia
Ex-officio: James Folkening, Ron Harkness, Rhonda Burke, Dan Woodward

Meeting called to order at 9:15am by Chair, Leslie Kellogg. Introductions were made around the table. Presented today's agenda. Jim Folkening asked to add Jay Anderson's presentation to the agenda.
Motion and second to accept agenda. Motion passed.

Review of minutes from March 23, 2007 meeting. Motion by Steve Cannell to accept minutes. Motion seconded. Motion passed.

Membership list reviewed. Currently have 2 vacancies – one in Occupational Education and Business Services / Data Management. Angie Carrico mentioned she was attending for Randy Jacobsen from Southwestern Michigan College. Randy is no longer at Southwestern. That opens up another vacancy for a faculty member in the occupational area.

Leslie Kellogg brought up issue of taking minutes. Too difficult to take minutes and run the meeting at the same time. Leslie has talked to her VP about bringing up a support staff person from Henry Ford. MCCDEC will cover the travel expenses for this person. Leslie made motion to move forward with getting support person to take MCCDEC minutes. Steve Cannell seconded motion. Motion passed.

State and Federal Updates –Ron Harkness and Jim Folkening.
Ron mentioned the problems with the new data entry system. A switch of systems was made right before this year's data entry cycle. It is important to make Rhonda and Ron aware of any problems happening on the system.

Jim Folkening talked about the State Plan approval process moving forward. The committee made a few changes to the final draft. There will be a series of state presentations to gather comments on the State Plan. Due to a new Executive Order the State Board of Education is now responsible for submitting items to the Department of

Education. MODAC is involved with submitting and gathering comments on the plan. Denise asked about the financial implications for the new plan.
Jim's area carefully reviews any items that specifically affect post-secondary education. The committee has tried to ensure that the State Plan is written broadly so there is latitude to make some procedural changes without having to go back to the Department of Education.
Jim also announced that Debbie Lonik is no longer doing ACS activities. Linda McMillen is now responsible for ACS activities.
Ron mentioned that a DLEG sub-committee will meet on Monday to discuss the occupational readiness aspect of the State Plan.

Remedial Education Audit – Becky Chadwick requested discussion. She is unable to attend the meeting, however, Leslie had an email with some questions on State Performance data requests.

CECR & No Worker Left Behind – Gail Ives
Gail is under the impression that there has been quite a bit of chatter among MODAC members about the CECR. A couple years we had a CECR representative present at a MCCDEC meeting about our concerns. There appears to have been no changes to CECR based on our input. With NWLB Mott is getting hundreds of inquiries about the training dollars and programs available. Gail attended one of the NWLB state sessions and it was discussed that a committee would review CECR to make improvements. Gail brought up the issue of accredited colleges having to go through the same steps as John Doe's Truck Driving School.
Bill Barber brought the issue up on the MODAC listserve. HFCC has identified about a dozen programs that they think would be most appropriate for the NWLB site.
Denise brought up that after you get the program up on the CECR then it will come off a year later when you don't meet the graduation requirements. The CECR data is not exactly aligned with other data we are calculating.
Public Policy Associates works with the Work Force Act.
Gail mentioned problem with getting programs ITA certified for the 2nd year. The system is very rigid.
Jim mentioned that there is tremendous pressure on the Employment Training agencies.
Denise noted that the system does not seem to be working. We need to be focused on the individuals who need immediate training to get back into the workforce. Why aren't the College's program inventories just put on the CECR as the eligible programs?
Problem with the state NWLB program list and the CECR program list not being aligned.

MODAC Licensure/Credentialing Matrix – Jay Anderson
Jay Anderson from Delta College presented on the matrix that MODAC has been working on for collecting licensure and credentialing information. The database is in an ACCESS database and is fully functional and very user friendly.
The database keeps track of licensure, certification, and assessment data for programs at colleges across the state. The database allows a user to enter a 2 digit CIP code and see

all the programs in the state under that CIP code and the data collected to date. Jay talked about the HTML version of the data base and where it would be available. Possibility of new MCCA website, however, that site is currently under development. Susan also suggested that the OPS site might be a good location.
Denise asked about if we are analyzing whether the credentialing/licensure data we are gathering are actually collected at the student level and will work for the core indicator data. One of the work groups needs to analyze the data to determine where gaps exist in credentialing and where the state may have to develop state level certifications.
Leslie asked if Test Score Received column indicates that the school has the test score at the individual student level or an average score for the group of students tested. Jay indicated that Delta is in the process of 'cleaning' the database so that there is consistent interpretation of the data submitted.
Bill Barber expressed concern about the database being kept current by institutions when there is no incentive to schools to update the database. It may become like CECR where the usefulness to the school is limited and therefore not kept current.
Jay and Leslie will be talking next week about the timelines for cleaning the database and determining where the gaps exist and when it will be available for schools to use.

Workgroup Break-out Sessions

Lunch

Merged Workgroup Session

Leslie reported on Core Indicator Group. Finalized definitions for all the core indicators will be submitted to Leslie by November 15th. These will be distributed to data coordinators by Rhonda. Schools will be asked to report baseline data by March 1, 2008. Schools will be asked to report at the institutional level only – not at the program level for the baseline data.
The Core Indicator group is still grappling with the 1P1 indicator because of the requirement of the state level assessments. A sub-committee was established to specifically look at the concerns with 1P1. Chuck was noted that NOCTI was willing to custom design assessments for specific programs, however, the cost will generally be $20,000 per assessment.
Denise asked if we could have the core indicator definitions include more technical specifications of exactly how the data is pulled so we don't have schools interpreting the data differently.

Work Group 2 – Programs of Study
There was a document in the packet today which the committee worked off of during their work session today.
What does articulation under the Perkins IV era look like? The discussion also included the expansion of state approved programs to include non-credit programs. There was discussion but not a final decision.
Perkins funding may be based on occupational intent rather than only hours in state approved programs.

Jim mentioned funding programs at the 2 digit CIP level rather than the 6 digit level. This would allow tracking groups of courses, i.e., health courses, rather than specific health programs.
Rhonda indicated we will still be reporting the core indicators at the program level.
Jim indicated that the funding coming to the state will be the same as in the past, however, how the money is distributed to the 28 schools may change.

Jim asked about the definition on CTE concentrators. Leslie explained what Group 1 had discussed and approved. CTE concentrators are those students who are enrolled in a CTE program and have completed at least 12 non-remedial credits that will apply towards a CTE program. Jim noted that we can also include students who have completed an occupational certificate that is less than 12 credits.

Budget
Linda provided budget update. Currently $28,692.94 left in the budget prior to today's activities. Leslie asked if MCCDEC should be determining other mechanisms for spending the annual allotment. Denise noted that we tend to spend money when we are in the process of implementing new initiatives. This past year has been a year in development rather than implementation.

2007-08 Meeting Dates
Discussion of 2007-08 meeting dates: Fridays, September 14, 2007; January 25, 2008; March 14, 2008; and June 13, 2008.

Ginger Gulick made motion to adjourn meeting. Seconded by Steve Cannell. Motion passed. Meeting adjourned at 1:45 pm.