MCCDEC
Michigan Community College Data and Evaluation Committee

Minutes
Friday, January 21, 2011
Kellogg Center, East Lansing, MI

Attendees: Nick Baker, Linda Blakey, Stephen Cannell, Angela Carrico, Becky Chadwick, Patricia Collins, Johnesa Dimicks, Ginger Gulick, Darby Hiller, Gail Ives, Leslie Kellogg, Doris Lewis, Linda Minter, Jim Ross, Randall Ward

Ex-officio: Rhonda Burke, Diane Duthie, Sheree Price

Guests: Melissa Bisson, Patty Hill, Peggy LaFleur

Meeting called to order at 9:05 a.m. by Chairperson, Darby Hiller

Approval of Agenda
The agenda was approved with the following additions:
Taxonomy Update
Perkins Audit Visits

Approvals of Minutes
Committee reviewed the minutes of the September 17, 2010, meeting. Motion by Nick Baker to accept; seconded by Ginger Gulick. Motion passed.

Membership Vacancies
The committee reviewed the membership roster. Three vacancies exist for Instructional Administrators. Email Rhonda Burke with the names of individuals interested in serving on the committee.

Leadership Changes at the State
Dianne Duthie expressed her appreciation for the tremendous job done by Jim Folkening over his 30-year career with the state. At this time, candidates for a replacement have been interviewed but no hiring decision has been made. Diane addressed rumors that have been circulating about changes planned by Governor Snyder. MCCDEC members were assured that any changes will be communicated once they are made.

Possible New Performance Indicators
Dianne Duthie announced that new performance indicators for community colleges may be developed that focus more on student success rather than enrollment. The addition of job-related indicators that focus on retention and advancement are under consideration.

Future of Community College Services (CCS)
Dianne Duthie reported that the CCS hopes to remain in the Division of Lifelong Learning. The goal is to develop a regional approach to provide more training and education while consolidating and sharing services. MCCDEC members are encouraged to contact Dianne Duthie at any time with questions or concerns.

MCCCARE Update
Gail Ives provided an update on the MCCCARE meeting held January 20, 2011. Highlights included:

- Legislative update by Mike Hansen, MCCA
- Review of the Michigan.gov accountability dashboard
- Review of MCCA's strategic priorities, including a discussion of the community college baccalaureate degree
- Update on Achieving the Dream; Strategy Institute scheduled for February 8, 2011
- Mark Kinney from Bay de Noc is working with the AACC on Voluntary Measure of Accountability to test measures of community college performance and outcomes. Jackson Community College will serve as a pilot school.
- Discussion on UIC process
- Data uploads for the STARR repository will be finalized by July 2011
- Preliminary discussion of Perkins Core Indicators
- Proposed development of an online dashboard of Community Colleges in Michigan where statewide data can be packaged and presented. Mike Hansen may ask for assistance from MCCCARE and will look to collaborate with MCCDEC and the Community College Services Unit of DELEG.

Certifications and Assessments/Program Inventory
On behalf of Tim Dykstra, Rhonda Burke presented the 2010 final report on the Certifications and Assessments project. Negligible changes were made to the certification/assessment database. The Program Inventory is posted to the MCCNET website. Rhonda Burke requested community colleges do not include the words "certificate" or "associate degree" to the program titles.

Upon review of the final report, concerns were raised regarding the availability of data from 1P1 assessments. Leslie Kellogg pointed out that though assessments may exist, the results of the assessments may not be available. Darby Hiller suggested MCCDEC review the final report and forward any questions to Rhonda Burke.

Michigan College Access Portal Presentation
Patty Hill and Peggy LaFleur joined MCCDEC to present the Michigan College Access Portal. This website is geared toward students in grades 7 through 12 where they and their families can learn about different colleges, financial aid, etc. A tour of the website was provided. Discussion ensued regarding using the Peterson database as the source for data used on the website. It was suggested that IPEDS data be used since community colleges are required to report IPEDS, rather than the Peterson data, which is not

required. It was suggested that information regarding articulated credit opportunities and test preparation materials for Compass, Asset and ACT tests be added to the site.
Patty Hill thanked MCCDEC for their suggestions and requested additional feedback from community colleges to make improvements to the website during this pilot year.

MSLDS/P-20/STARR/CEPI Project Update
Melissa Bisson joined MCCDEC to provide an update on the following projects:

1. An extension was granted for the assignment of UICs. The first upload of student data is underway (21/1/2010 – 2/23/2011), the next upload is scheduled for 4/6-27/2011.
2. E-Transcripts – 625 high schools are now using the Docufide service to send and receive transcripts coded with a student's UIC.
3. All postsecondary institutions will be required to upload transcript data to the Student Transcript and Academic Record Repository (STARR) by May 2011. A website should be available by next week.
4. Community colleges can use the National Student Clearinghouse to collect data on Michigan high school graduates who continue their education either out-of-state or at non-STARR participating in-state institutions.
5. Michigan Education Data Portal – Discussion ensued regarding postsecondary institutions wanting data (MEAP, MME, CTE program participation) rather than "reports." Discussion ensued regarding FERPA restrictions on sharing data. MCCDEC was asked to forward suggestions on reports and data needed to Melissa by June 2011. This topic will be added to both the MCCDEC and MCCCARE agendas for future meetings to coordinate responses.

MCCDEC will request that Melissa Bisson attend the next MCCDEC meeting to provide another update; MCCDEC and MCCCARE will continue discussions via the list serve.

Programs of Study (POS)
Sheree Price provided a summary of results from the Program of Study grants that ended in September 2010. All POS projects revised and/or eliminated curriculum. Project highlights included:

- Examining reading levels of high school and college textbooks
- Analyzing entrance assessment scores to increase reading and math success
- Helping students deal with life issues and improve interpersonal skills
- Alignment of programs with to industry standards

Seven community colleges received POS grant awards to review 15 different programs by June 2011. POS grant recipients are required to report their findings at the annual TRENDS in Occupational Education Conference in October. Judy Stark is serving as the lead contact for the POS grants; questions regarding the process may be directed to her.

Core Indicators
Rhonda Burke reported that the Core Indicator data was updated with corrections. The state did not meet the expected level for Core Indicator 2P1. Corrections to the 2P1 data can be made at any time by emailing Rhonda Burke. Leslie Kellogg suggested

examining the methodology for reporting 2P1 since there was such a wide range in the data from different institutions. Rhonda Burke will email those schools who reported credentials under 2P1 requesting the list of programs from which they came. Rhonda Burke informed MCCDEC that negotiations for Core Indicator performance levels will begin soon; justifications for lowering the performance levels should be forwarded to Rhonda Burke.

Special Populations Data
Sheree Price started a discussion on issues related to the reporting of Special Populations data. Some Community Colleges are reporting data on students enrolled in non-occupational programs. According to the Dean's Guide, only those students who are enrolled in a state approved or occupational program can be reported. Discussion ensued regarding the need for definitive written guidelines for spending Perkins funds on equipment and projects for occupational and state approved programs. Sheree Price will research and post outcomes to the list serve. The issue will be added to the next MCCDEC agenda.

MCCNET
Rhonda Burke reported that upgrades and work to correct problems will be complete by March 2011. Recommendations/ideas for improvements should be sent to Rhonda via email.

Taxonomy Update
No report.

Perkins Audit Visits
Onsite monitoring visits were on hold due to the retirement of Jim Folkening. Compliance visits will resume in the spring. All institutions scheduled for a technical assistance visit *i*n 2010-11 will be visited. Sheree Price will post a schedule on the MCCDEC List serve once finalized.

Travel Policies
Linda Blakey reviewed the travel policies for reimbursement of MCCDEC meeting expenses. The travel policy is posted on the MCCNET website. Leslie Kellogg requested an explanation be provided if the reimbursement is differs from the amount requested.

Expenditure/Budget Report
Expenditures and budget were reviewed. No changes made to budget.

Meeting schedule for 2010-2011
March 18, 2011
June 16, 2011

Send agenda items for future meetings to Darby Hiller.

Meeting adjourned at 2:19 p.m.

Recorded by:
Amy Ducher, Administrative Assistant
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