Michigan Community College Data and Evaluation Committee
Minutes – September 23, 1999

Call to Order

There was not a quorum present. The meeting continued as an informational session. Roger Palay chaired the meeting, and Tom Franke served as note-taker.

Agenda

- The preliminary Agenda was moved and approved, with changes to place information items to the end of the agenda, and accommodate schedules.

Review of Minutes

- No concerns were expressed about the June minutes or the agenda.

Information Items:

- FY 1999-2000 Due Dates: Debbie will post to the web and be sure data coordinators are notified.
- CipCodes 2000: Copies were distributed and members encouraged to submit comments to the address indicated in the document or to Rhonda Burke.
- By-laws & Vacant positions:
  Business Services--Glenn Cerney of LCC and Dan Stenberg of Southwestern were mentioned as possible candidates. Student Services-Linda Golden of Ferris State was generally supported. Open position-No recommendations were made.

Subcommittee reports

- Web Site: Tom Franke presented the recommendations of the Web Site Subcommittee. The group present was supportive of the recommendations and suggested that the State Department find a creative way to proceed with the surveys recommended.
- Budget for Future Charges: Item postponed due to the absence of those who were to report.
- Strategic Plan Report: Item postponed due to the absence of those who were to report.
- Data Sharing: Item postponed due to the absence of those who were to report.
- Enrollment Trends Study: Copies of the study were distributed in advance of the meeting. Dr. Chuck McIntyre, Director of Research and Analysis, California State Community Colleges, presented the study and revisions made from the suggestions at the preliminary report.
- A concern was raised that the charts were not clearly readable in the printed copy due to the loss of color. A suggestion was that the color versions of the charts might be posted on the web site.
- Chuck distributed a pamphlet about training sessions scheduled for November 8 & 9 at Lansing Community College and repeated on November 11 & 12 at Schoolcraft College. Sessions will be about 4 hours each day. Participants will learn how to apply the model to their colleges, use the information for strategic planning, and more in-depth discussion about how the model works. A registration form is included in the pamphlet, and must be returned to Rhonda Burke by November 1. Participants are invited to bring their own data for the second day (20 years of data matching the data types used in the statewide model).

Conclusion of Meeting

- Additional information, including times of day and data to bring, will be posted on the MCCDEC web site.